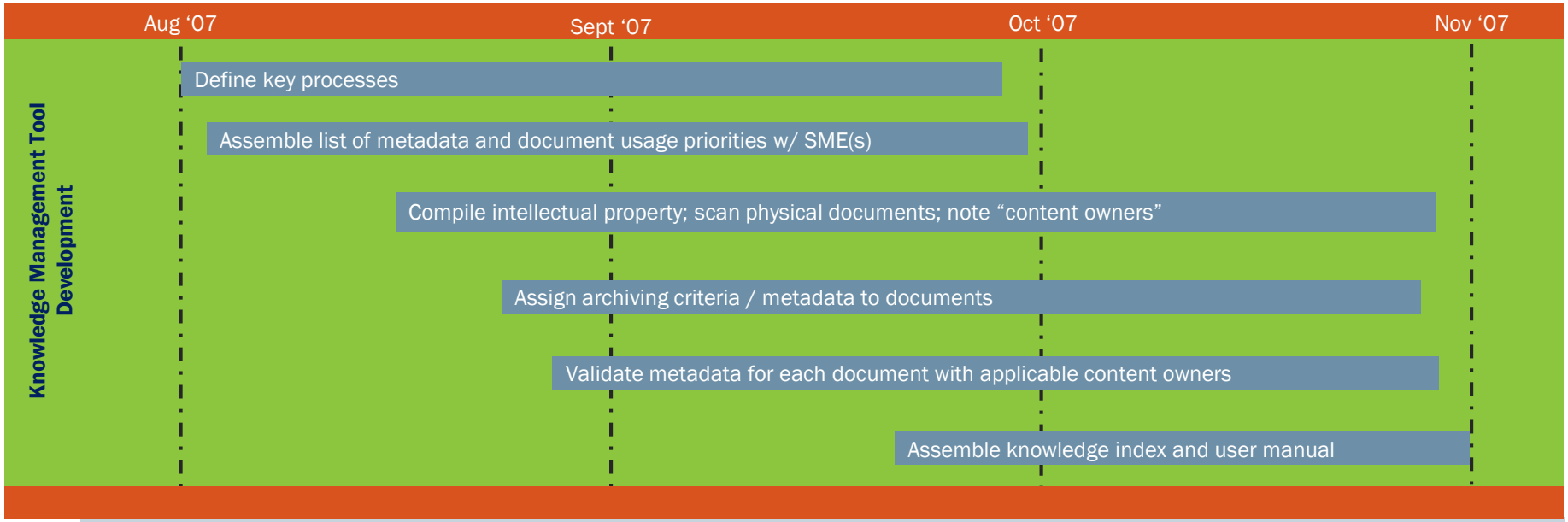
IC GROUP KNOWLEDGE MANAGEMENT

CAPTURE & SHARE



Objectives Addressed

- Awareness of functional areas that originate and use intellectual capital
- Recognition of key processes / workflows and functional area interdependencies
- Determination of fitting document reference characteristics

- Creation of document taxonomy/ hierarchy
- Compilation of all known intellectual capital
- Scanned versions of all physical documents
- Comprehensive metadata characteristic inventory

- Metadata characteristics assigned to each document
- Central location for all documents
- Knowledge archive index and user manual

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